

# OverDrive Magazines User Guide

OverDrive Magazines offers a wide range of English e-magazines covering topics such as art, architecture, music, business, cooking, health, travel and outdoor, etc. This database also provides electronic magazines in other languages, including French, Spanish and German. Patrons can read both current and back issues of e-magazines online or download them to their mobile devices anytime and anywhere.

## Part I Getting Started with OverDrive - With a Web Browser

You may find OverDrive's "Getting Started" tutorials on:

- ✧ <https://help.overdrive.com/en-us/categories/getting-started.htm> or
- ✧ <https://help.libbyapp.com/en-us/index.htm>

## Part II Reading e-Magazines

By logging into your **Hong Kong Public Libraries (HKPL) registered account**, you can enjoy reading e-magazines on your *computer* or through the *mobile app*.

### 1. Personal Computer

(Via <https://www.hkpl.gov.hk/en/e-resources/e-databases/keyword/overdrive/all/1> or <https://libbyapp.com/library/hkpl> )

(Compatible browsers: Chrome/Safari/Firefox/Edge)



<https://www.hkpl.gov.hk/e-magazines>



<https://libbyapp.com/library/hkpl>

#### 1.1 How to borrow e-magazines

#### 1.2 How to search for e-magazines

#### 1.3 How to manage your search results

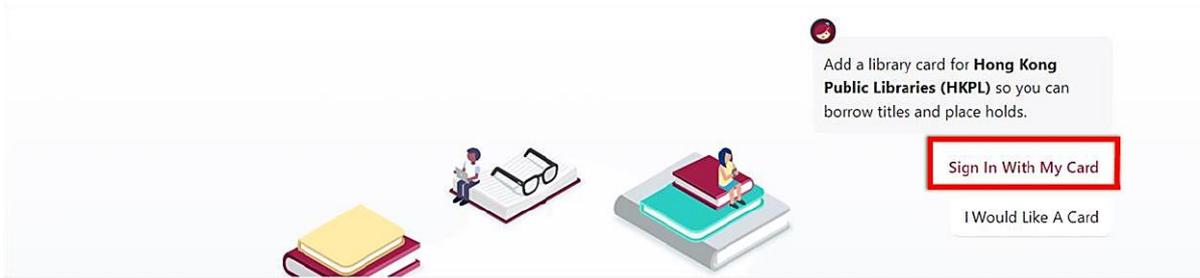
#### 1.4 How to manage the details page

#### 1.5 How to manage your account

# 1.1 How to borrow e-magazines

## Step 1

Sign in by entering your **HKPL registered account number** and **password**.



**My Account**

Library Account: [.....]  Show

Password: [.....]

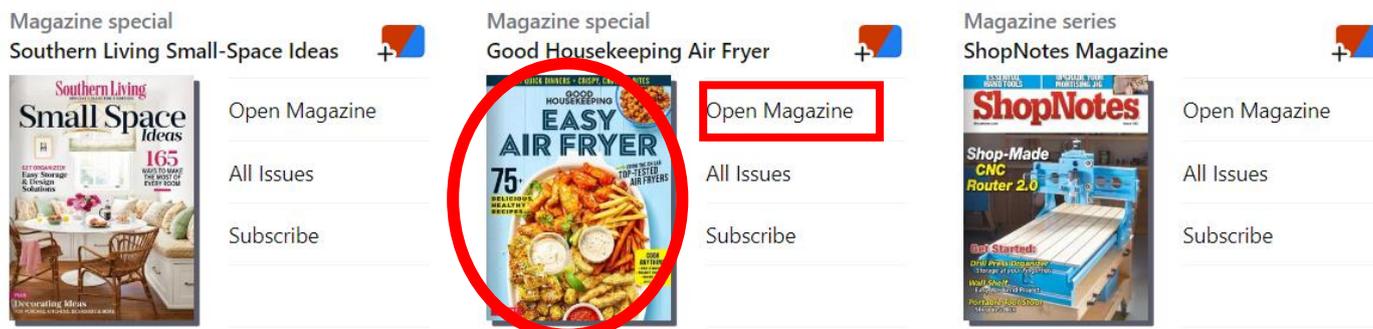
[Forgot your password?](#)

**[Special Notice]**  
To further enhance the security of readers' online accounts, with effect from 7 June 2022, passwords for login to library online accounts must contain at least 8 characters including uppercase letter, lowercase letter, digit and special character. Otherwise, the system will request immediate change of password upon login, and this must be completed before access to the account is allowed. Example of strong password: Abwin10% (Please do not use it as your password.)  
For details, please refer to the related FAQ on change of account password

**Login**

## Step 2

Select an e-magazine, and then click **“Open Magazine”**.



## Step 3

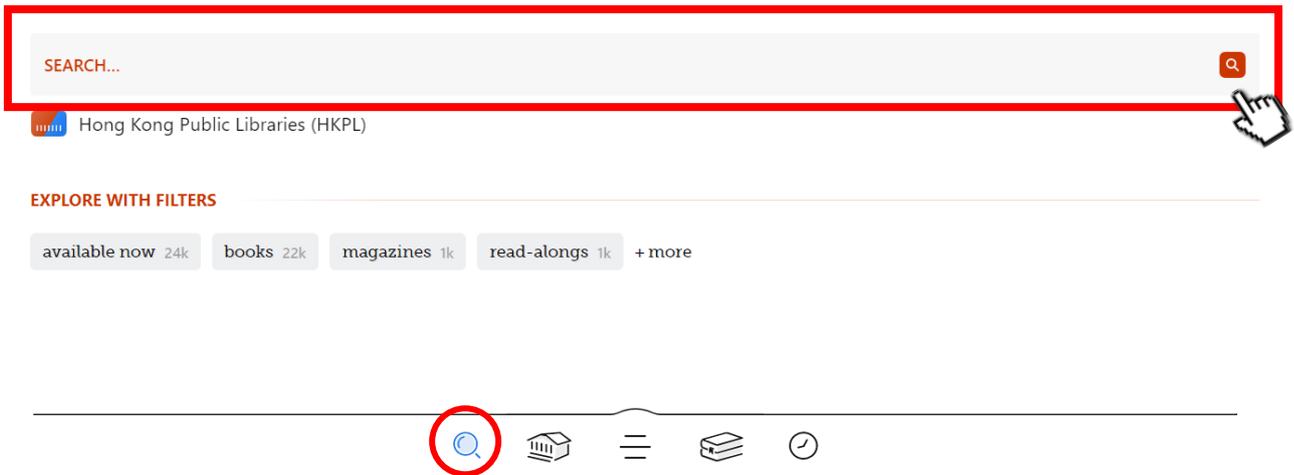
You can start to read **via your web browser**.



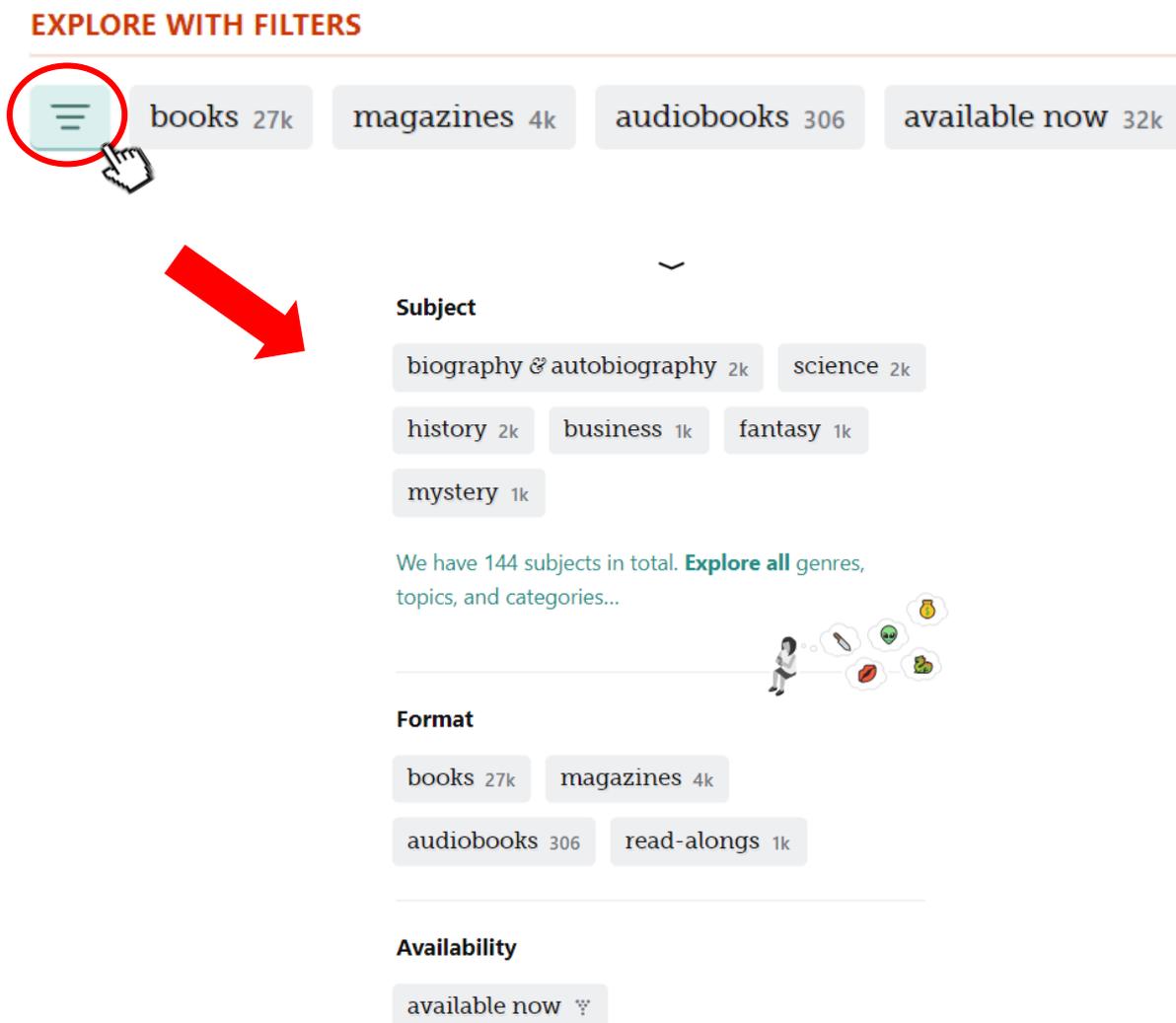
## 1.2 How to search for e-magazines

### Search by Keyword

Click  and enter your search terms into the search bar to conduct a keyword search.

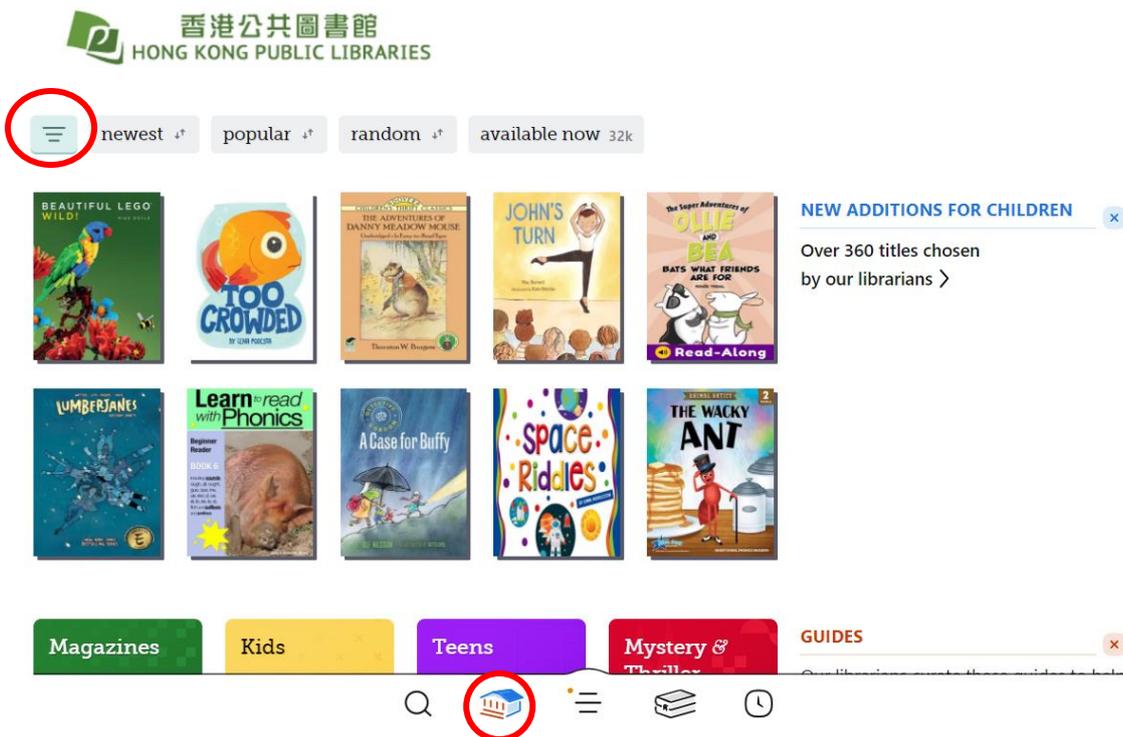


You may also click  to conduct an **advanced search**. You can search by subject, format, audience, etc.



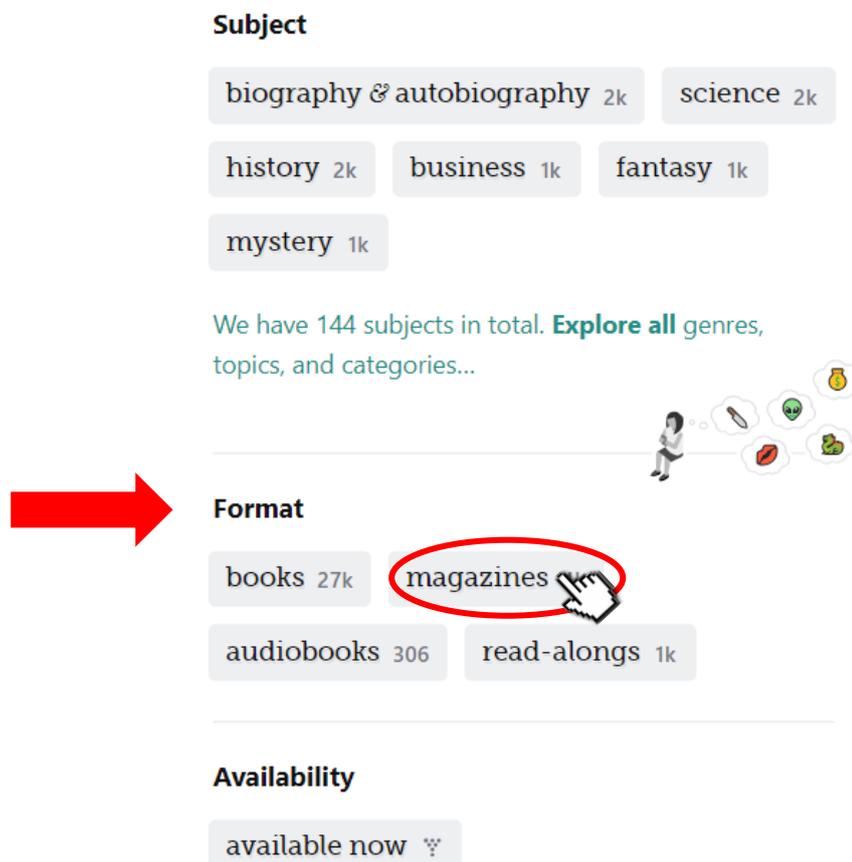
## Search by Subject

Click  and then  to browse e-magazines by **genre**.



The screenshot shows the Hong Kong Public Libraries website. At the top, the logo and name "HONG KONG PUBLIC LIBRARIES" are visible. Below the logo, there is a navigation bar with several buttons: "newest" (circled in red), "popular", "random", and "available now 32k". To the right of these buttons, there is a section titled "NEW ADDITIONS FOR CHILDREN" with a sub-header "Over 360 titles chosen by our librarians >". Below this, there is a grid of ten children's book covers, including titles like "BEAUTIFUL LEGO WILD!", "TOO CROWDED", "THE ADVENTURES OF DANNY MEADOW MOUSE", "JOHN'S TURN", "The Super Adventures of OLLIE AND BEA", "LUMBERJANES", "Learn to read with Phonics", "A Case for Buffy", "SPACE RIDDLES", and "THE WACKY ANT". At the bottom of the page, there is a navigation bar with buttons for "Magazines", "Kids", "Teens", "Mystery & Thriller", and "GUIDES". The "Magazines" button is highlighted in green. Below the navigation bar, there is a search bar and a menu icon (circled in red).

You may filter your library's catalogue, e.g. click "**magazines**" in the "**Format**" column to show title list of e-magazines only, according to your list preferences.

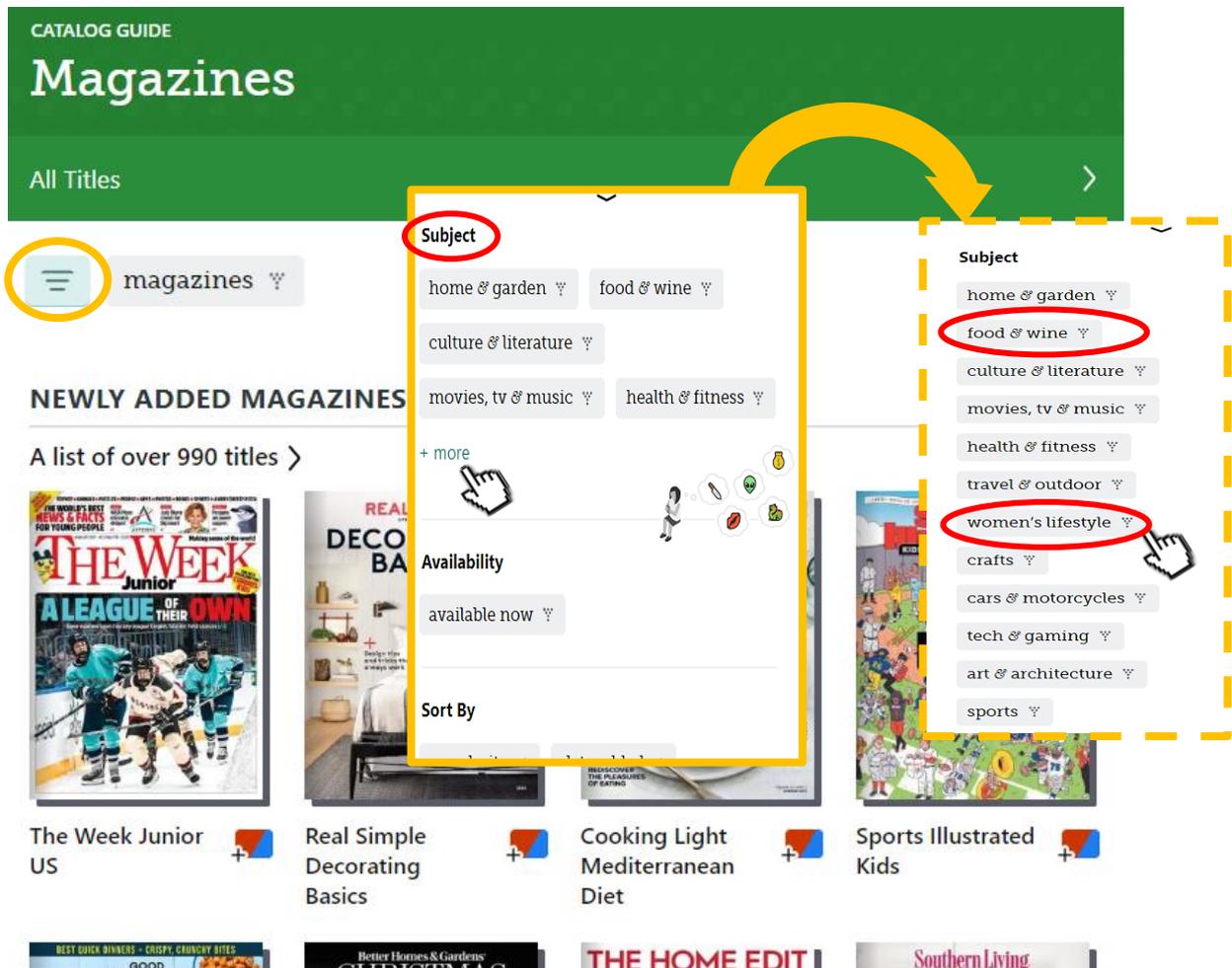


The screenshot shows the library's subject and format filters. Under the "Subject" section, there are several buttons for different genres: "biography & autobiography 2k", "science 2k", "history 2k", "business 1k", "fantasy 1k", and "mystery 1k". Below these buttons, there is a text box that says "We have 144 subjects in total. Explore all genres, topics, and categories...". To the right of this text box, there is a small illustration of a person sitting on the ground, surrounded by thought bubbles containing various icons like a pencil, a lightbulb, a magnifying glass, and a book. A large red arrow points from the left towards the "Format" section. Under the "Format" section, there are several buttons for different formats: "books 27k", "magazines" (circled in red with a hand cursor), "audiobooks 306", and "read-alongs 1k". Below the "Format" section, there is a section for "Availability" with a button for "available now".

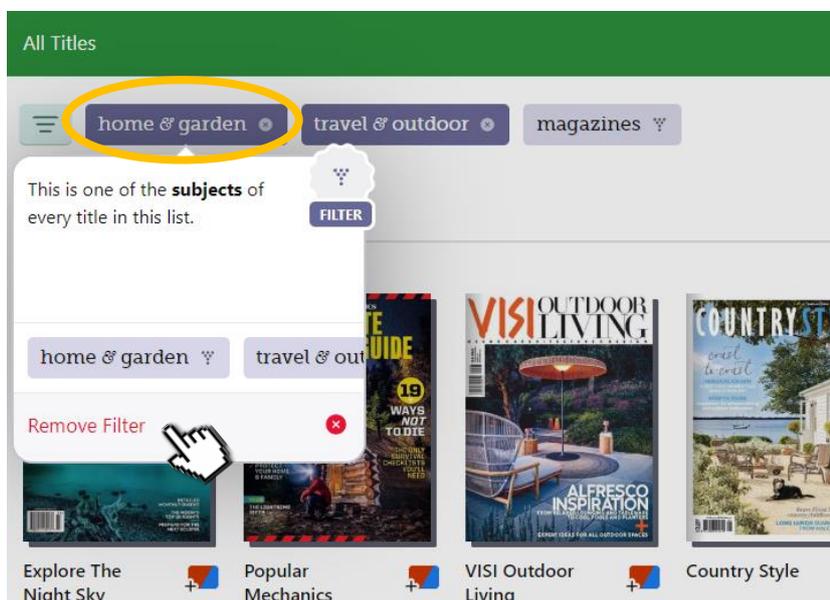
## 1.3 How to manage your search results

### Refining the Results

Click  and select **multiple filters** to view titles that exactly match your search. You can filter your results by subject, audience, availability, etc.

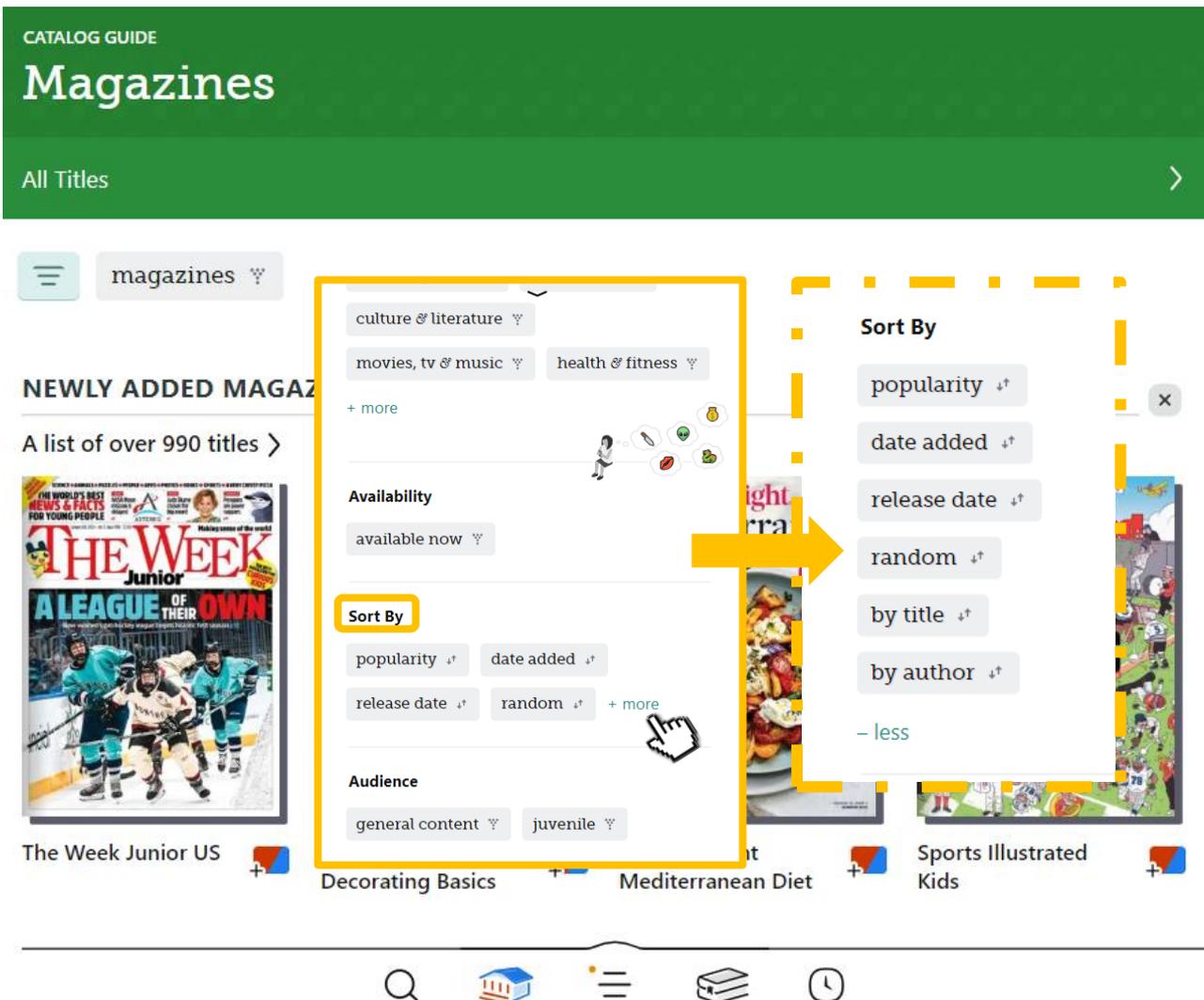


Click on the selected filter(s) if you want to **remove** them.



## Sorting Results

Click  and scroll down to find the “Sort By” menu. Click on it to **change the display order** of your search results.



The screenshot shows a library catalog interface for "Magazines". At the top, there is a green header with "CATALOG GUIDE" and "Magazines". Below the header, there is a search bar with "magazines" and a filter icon. The main content area is titled "NEWLY ADDED MAGAZINES" and features a list of magazine covers, including "The Week Junior" and "Sports Illustrated Kids". A yellow box highlights the "Sort By" menu, which is open and shows options: "popularity", "date added", "release date", "random", "by title", and "by author". A yellow arrow points from the "Sort By" menu in the main content area to the expanded menu. The bottom navigation bar includes icons for search, home, menu, and clock.

CATALOG GUIDE

# Magazines

All Titles >

magazines

### NEWLY ADDED MAGAZINES

A list of over 990 titles >

**Sort By**

- popularity ↕
- date added ↕
- release date ↕
- random ↕
- by title ↕
- by author ↕
- less

The Week Junior US

Decorating Basics

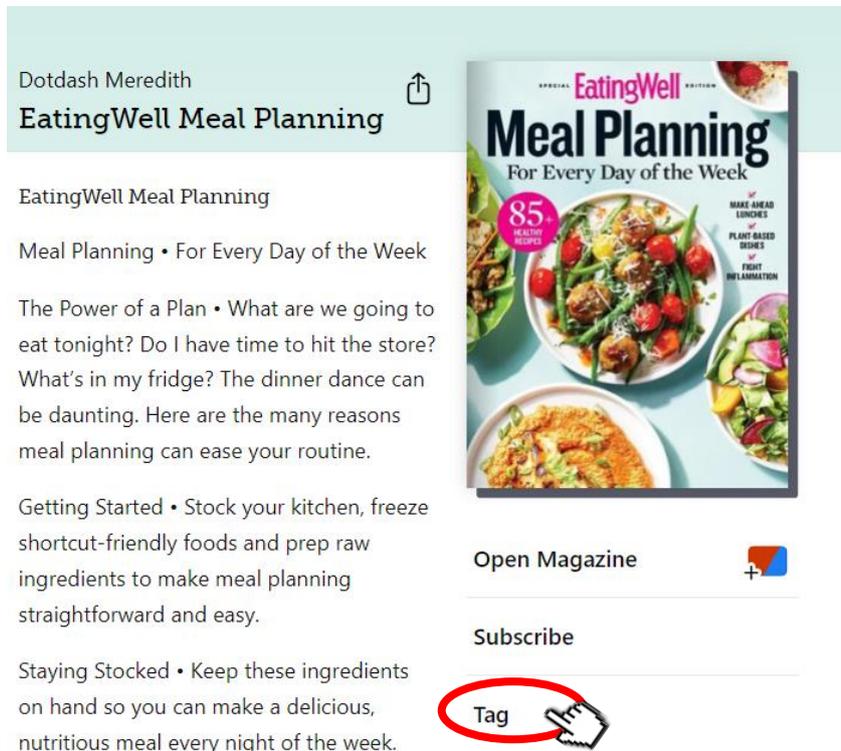
Mediterranean Diet

Sports Illustrated Kids

## 1.4 How to manage the details page

### Tagging Titles and Creating New Tags

Click “Tag”, and then select a tag. You can add more than one tag to a title.



Dotdash Meredith  
**EatingWell Meal Planning**

EatingWell Meal Planning

Meal Planning • For Every Day of the Week

The Power of a Plan • What are we going to eat tonight? Do I have time to hit the store? What’s in my fridge? The dinner dance can be daunting. Here are the many reasons meal planning can ease your routine.

Getting Started • Stock your kitchen, freeze shortcut-friendly foods and prep raw ingredients to make meal planning straightforward and easy.

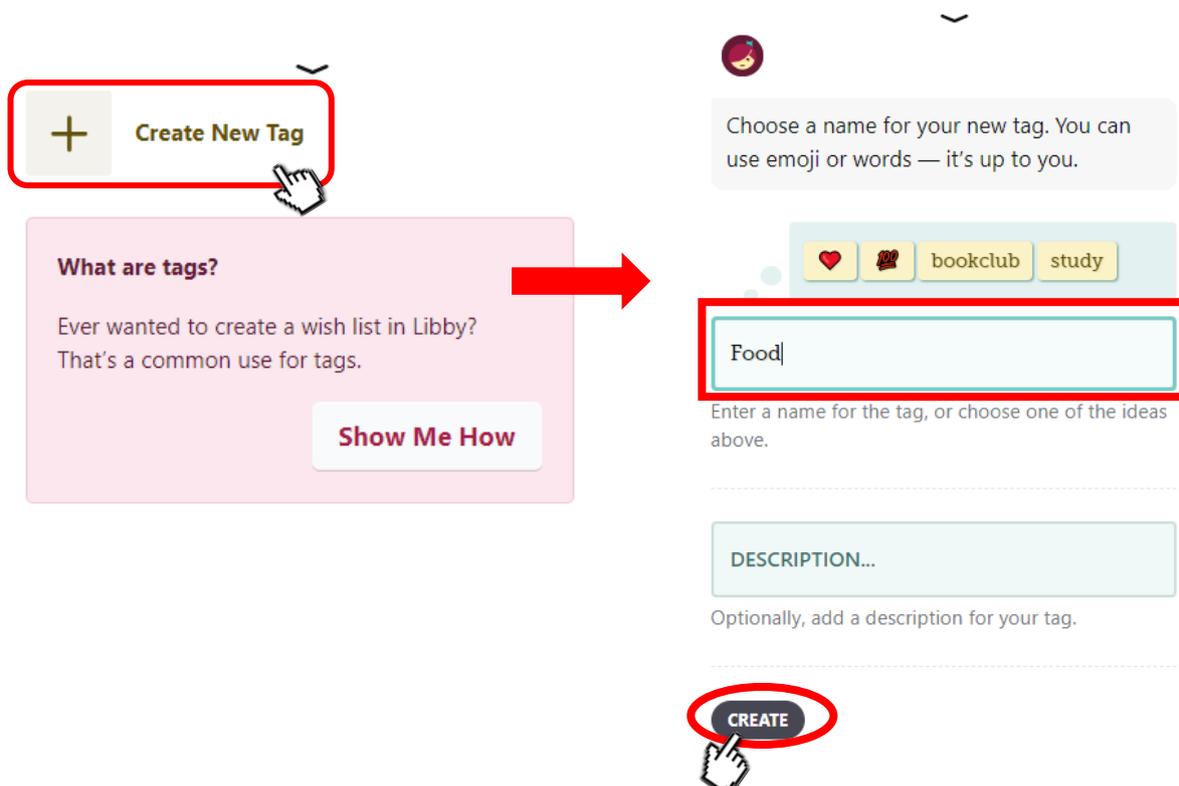
Staying Stocked • Keep these ingredients on hand so you can make a delicious, nutritious meal every night of the week.

Open Magazine

Subscribe

Tag

If you want to create a new tag, click “Create New Tag” and name it. You can add a description to the tag. Click “CREATE” to save the tag.



**+ Create New Tag**

**What are tags?**  
Ever wanted to create a wish list in Libby? That’s a common use for tags.  
**Show Me How**

Choose a name for your new tag. You can use emoji or words — it’s up to you.

♥ 📖 bookclub study

**Food**

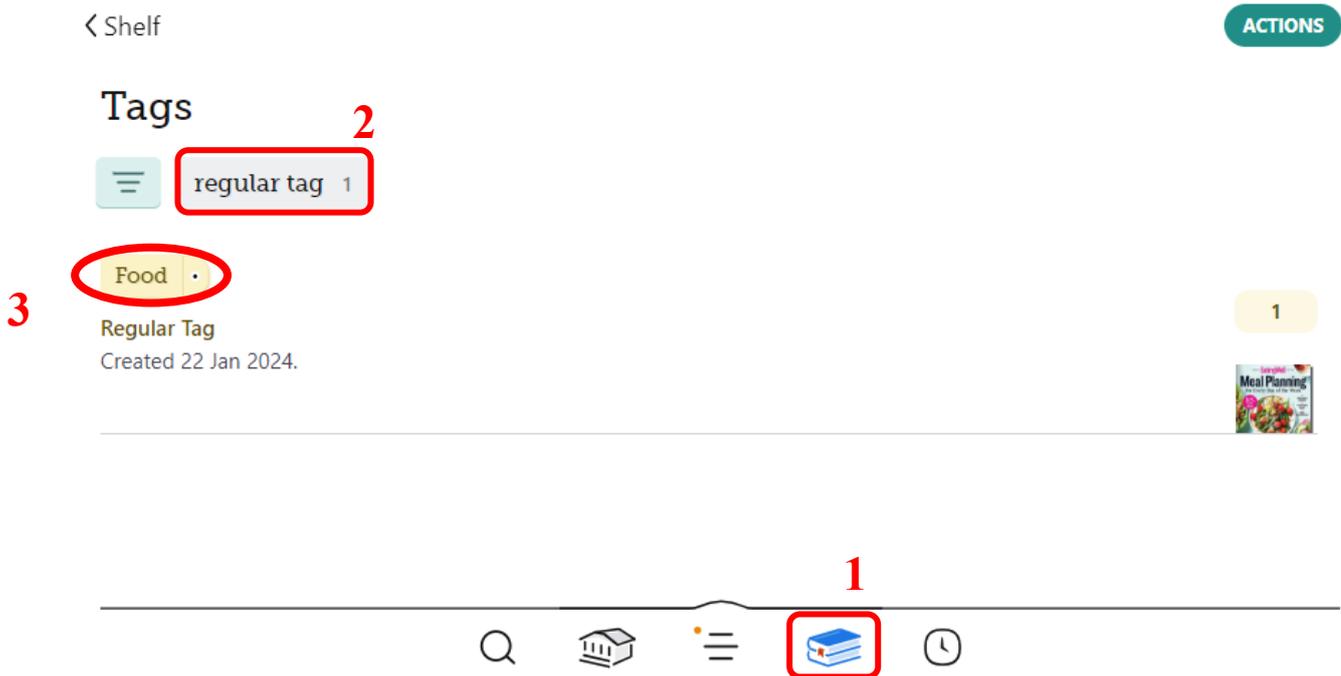
Enter a name for the tag, or choose one of the ideas above.

DESCRIPTION...

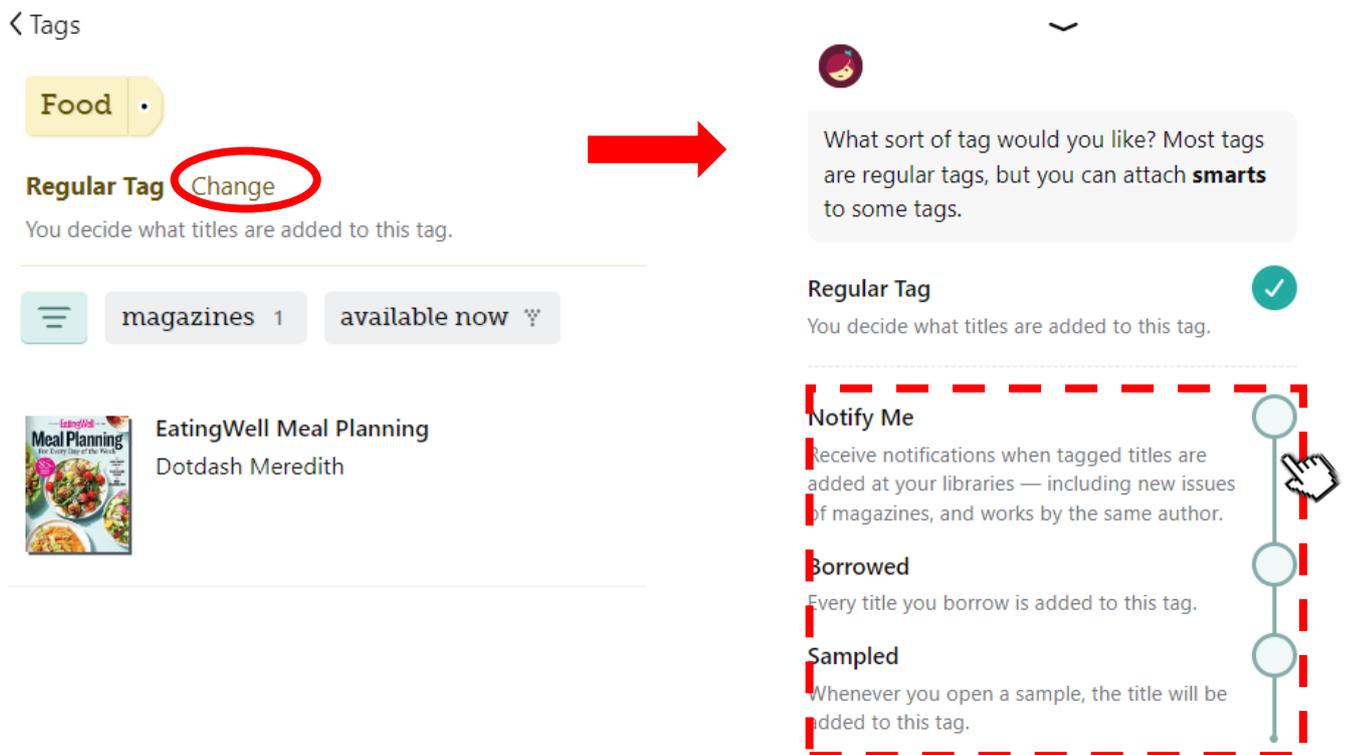
Optionally, add a description for your tag.

**CREATE**

The tags will be shown on your **Shelf**. Go to the Shelf page by clicking  Click “**tags**” to view your tags, and then select a tag. You can view and manage all the added items under the tag.



You can also attach “**smarts**” to tags by clicking on “**Change**”. Then, you can add additional requirement to the tag.



## More Information

On the left of the Details page, you can check the title description.

On the right, you may check **to which subject(s) the title belongs** under the book cover. You can **search all other titles** under a particular subject by clicking on that subject.

Dotdash Meredith 

# EatingWell Meal Planning

EatingWell Meal Planning

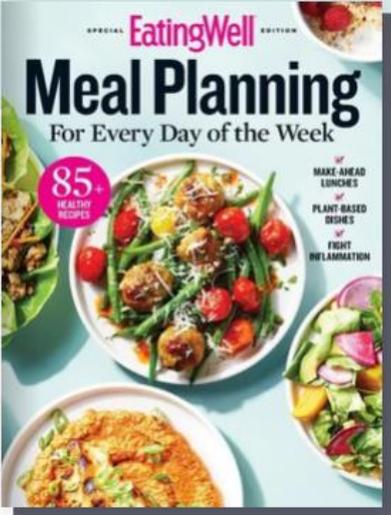
Meal Planning • For Every Day of the Week

The Power of a Plan • What are we going to eat tonight? Do I have time to hit the store? What's in my fridge? The dinner dance can be daunting. Here are the many reasons meal planning can ease your routine.

Getting Started • Stock your kitchen, freeze shortcut-friendly foods and prep raw ingredients to make meal planning straightforward and easy.

Staying Stocked • Keep these ingredients on hand so you can make a delicious, nutritious meal every night of the week.

Ingredients You Should Always Have in Your Freezer • Stock up on healthy foods



Open Magazine 

Subscribe

Tag

similar ≈ **food & wine 549** 

Other information such as **series, publisher and release date** can be found in the lower part of the Details page as well.

FORMAT	Magazine
LANGUAGE	English
PUBLISHER	 <b>Dotdash Meredith</b> 
RELEASE	19 Aug 2022
COPIES	Unlimited
AUDIENCE	General Content
READ WITH...	<a href="#">Libby Magazine</a>

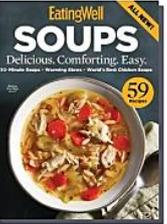
**SERIES**

*EatingWell Meal Planning is a magazine with no recurring publication schedule. It's unlikely that new issues will be added to **this series**.*

## Other Titles in List

You can explore similar titles in the recommendation list “OTHER TITLES IN LIST” at the bottom of the page. Click to check the full list.

**OTHER TITLES IN LIST** >

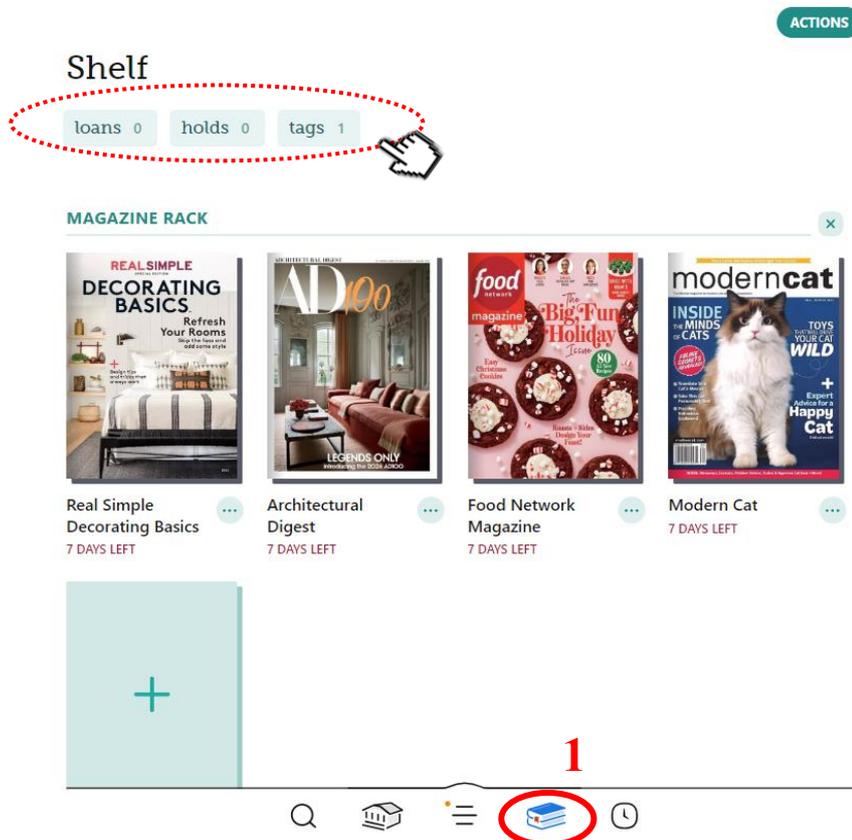
<p>Magazine special <b>Meal Prep</b></p>  <p>Open Magazine</p> <p>All Issues</p> <p>Subscribe</p>	<p>Magazine series <b>Meal-Solve</b></p>  <p>Open Magazine</p> <p>All Issues</p> <p>Subscribe</p>	<p>Magazine special <b>EatingWell Soups</b></p>  <p>Open Magazine</p> <p>All Issues</p> <p>Subscribe</p>
<p>Magazine special <b>EatingWell Mushrooms</b></p>  <p>Open Magazine</p> <p>..</p>	<p>Magazine special <b>EatingWell Antioxidants</b></p>  <p>Open Magazine</p> <p>..</p>	<p>Magazine special <b>The Ultimate Meal Prep Guide</b></p>  <p>Open Magazine</p> <p>..</p>

## 1.5 How to manage your account

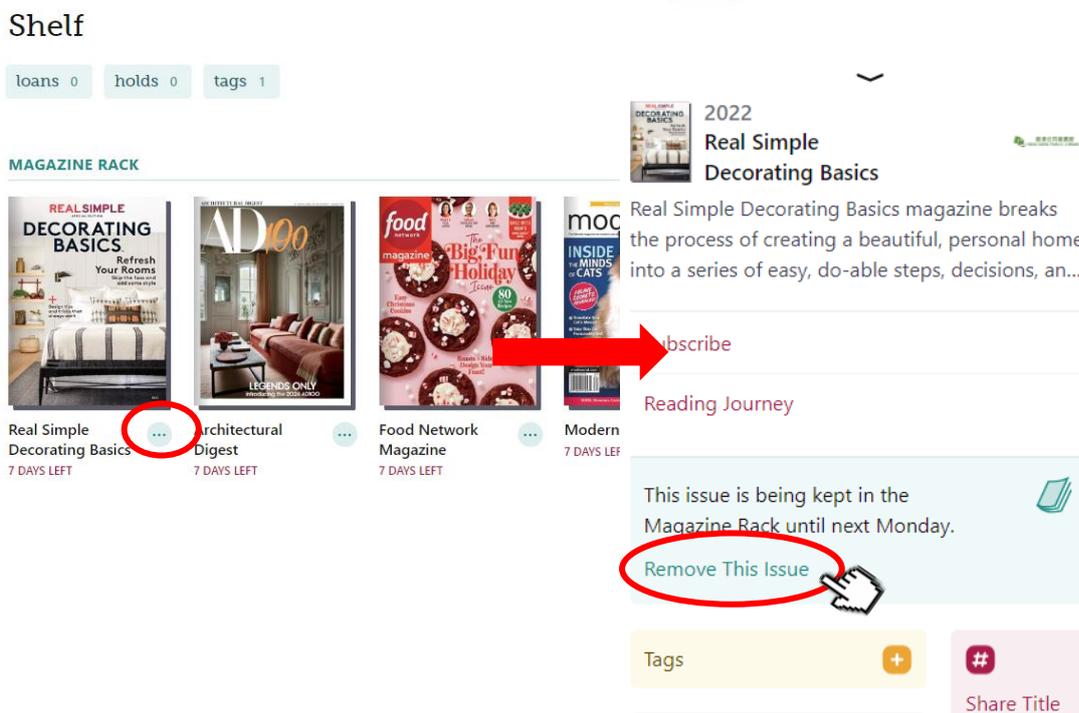
### Managing E-magazines

Click  to go to your Shelf. You can view your loans on the Shelf page.

You may click “loans”, “holds” or “tags” at the top of the screen to view the items in the corresponding lists.



If you want to remove the magazine early, click  next to the magazine name and select “**Remove This Issue**”.



## Subscribing E-magazines

If you want to subscribe the e-magazine, click  next to the magazine name and select “**Subscribe**”. A notification will be received when a new issue of magazine is released and the latest issue will be appeared in your magazine rack.

### Shelf

loans 0 holds 0 tags 1

#### MAGAZINE RACK



Architectural Digest  
7 DAYS LEFT



Food Network Magazine  
7 DAYS LEFT



Modern Cat  
7 DAYS LEFT



Fall/Winter 2023  
Modern Cat



Calling all cat lovers! You need this magazine. Modern Cat, the award-winning magazine for cat lovers, is your guide to a better bond with your...

Subscribe



Reading Journey

This issue is being kept in the



## 2. Libby App

(Via <https://www.overdrive.com/apps/libby>)

### 2.1 How to borrow e-magazines

### 2.2 How to search for e-magazines

### 2.3 How to manage your search results

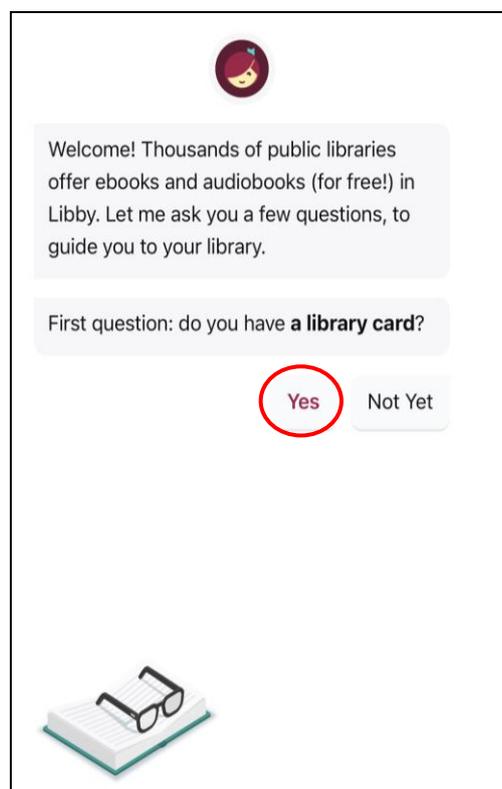
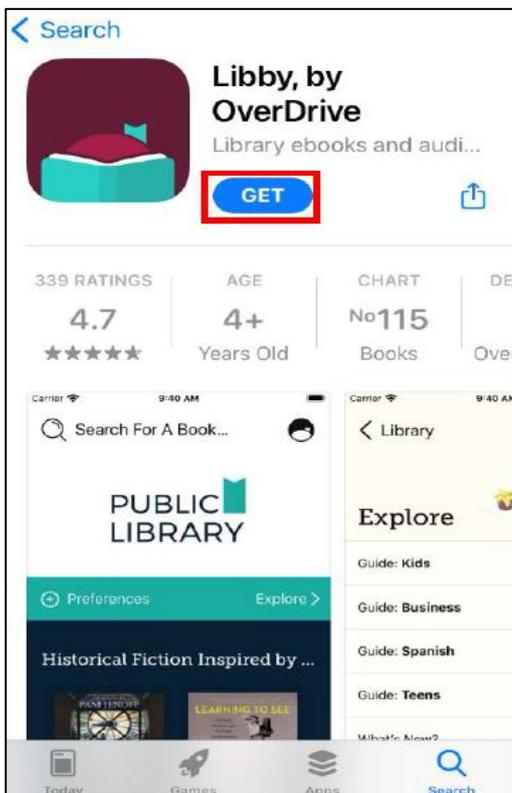
### 2.4 How to manage the details page

### 2.5 How to manage your shelf

## 2.1 How to borrow e-magazines

### Step 1

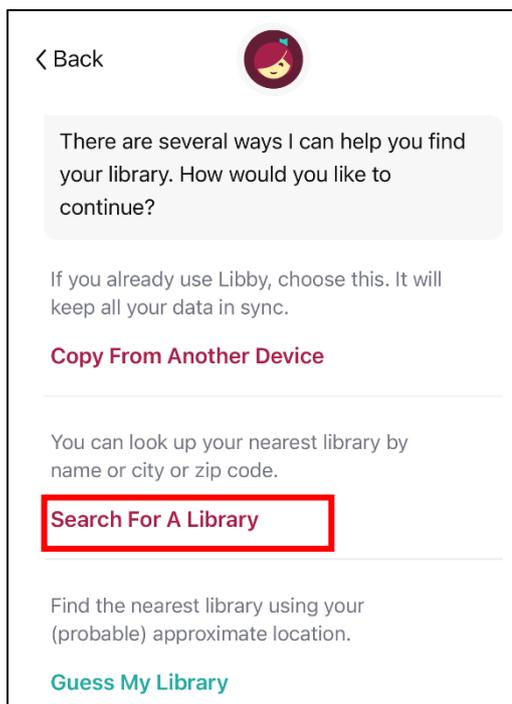
**Download and install** the Libby app from Google Play or App Store. Select “**Yes**” and sign in by using the HKPL registered account.



## Step 2

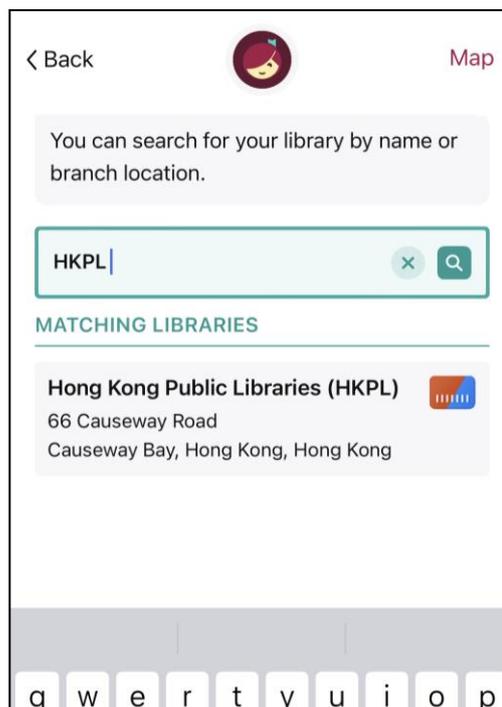
### 2.1

Click “Search For A Library”.



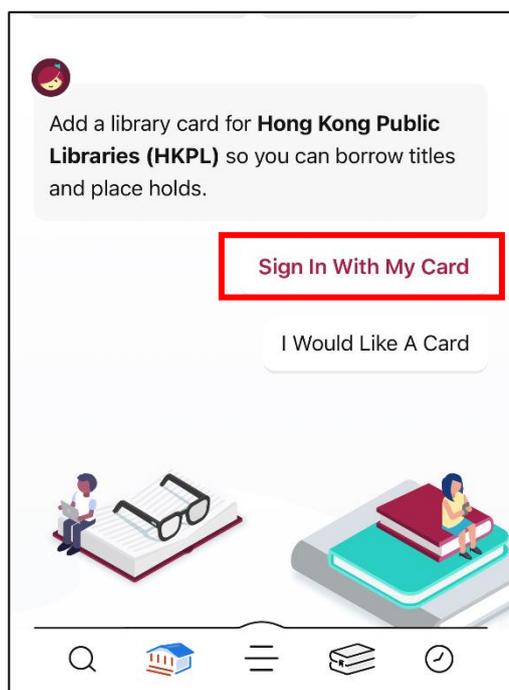
### 2.2

Key in “HKPL” and click on the result.



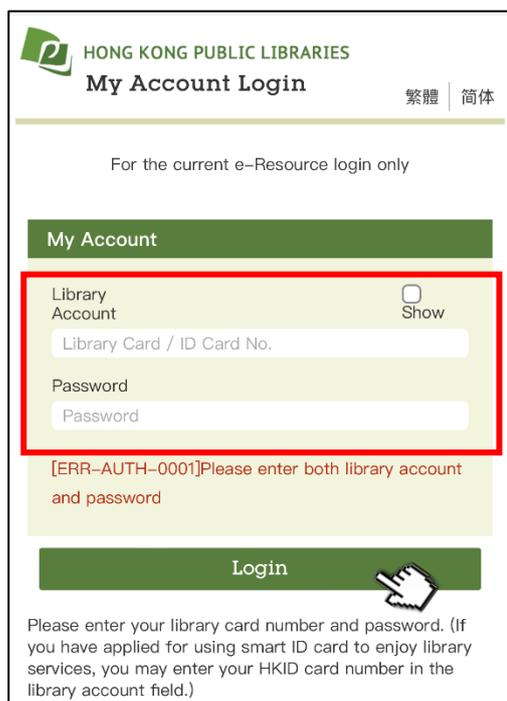
### 2.3

Click “Sign in With My Card”.



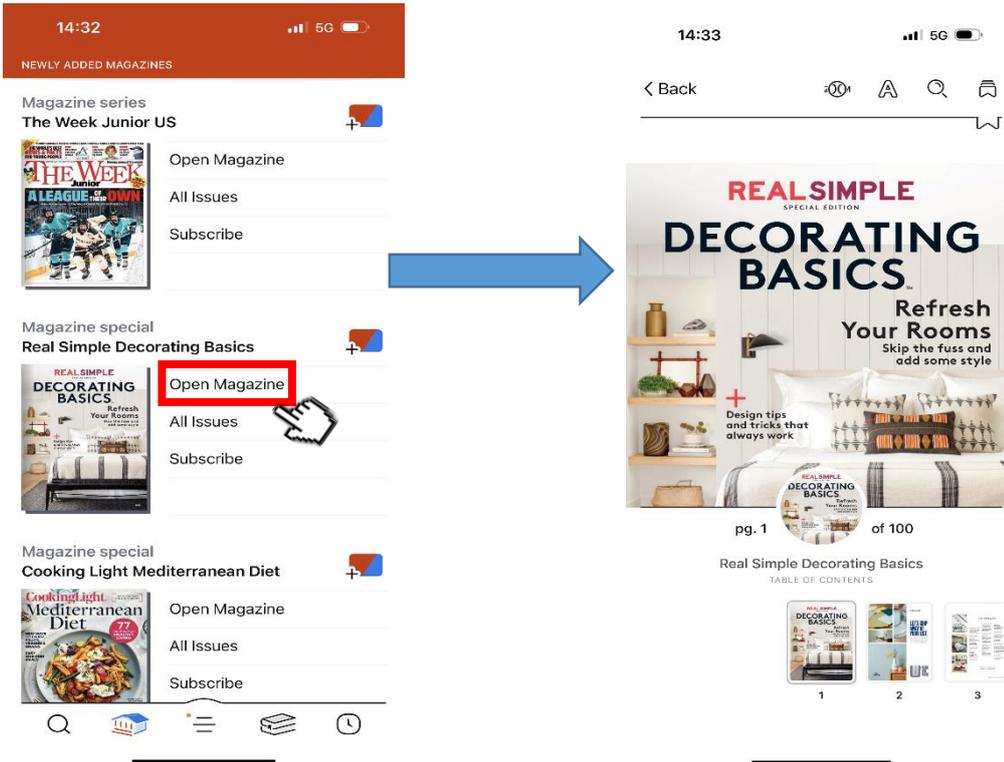
### 2.4

Click “Login” after entering your HKPL registered account number and password.



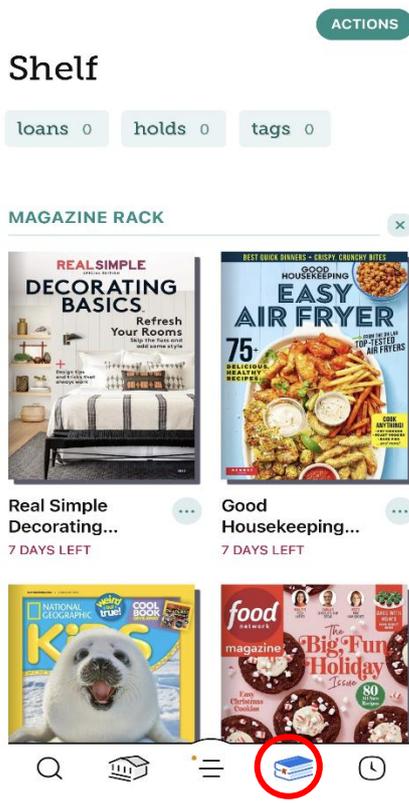
### Step 3

Select an e-magazine and then click “Open Magazine” to read.



### Step 4

You may click  to view all the borrowed e-magazines.



## 2.2 How to search for e-magazines

### Search by Keyword

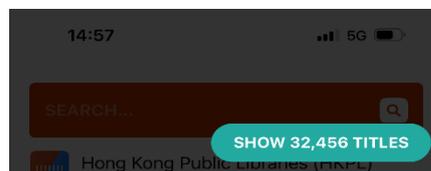
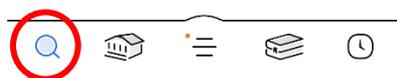
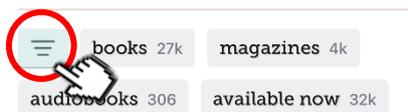
Click  to **enter your search terms** into the search bar to conduct a keyword search.

You may tap  to conduct **advanced search** by subject, date added, format, audience, etc.



 Hong Kong Public Libraries (HKPL)

#### EXPLORE WITH FILTERS



#### Subject

biography & autobiography 2k

science 2k history 2k business 1k

fantasy 1k mystery 1k

We have 144 subjects in total. [Explore all genres, topics, and categories...](#)

#### Format

books 27k magazines 4k

audiobooks 306 read-alongs 1k

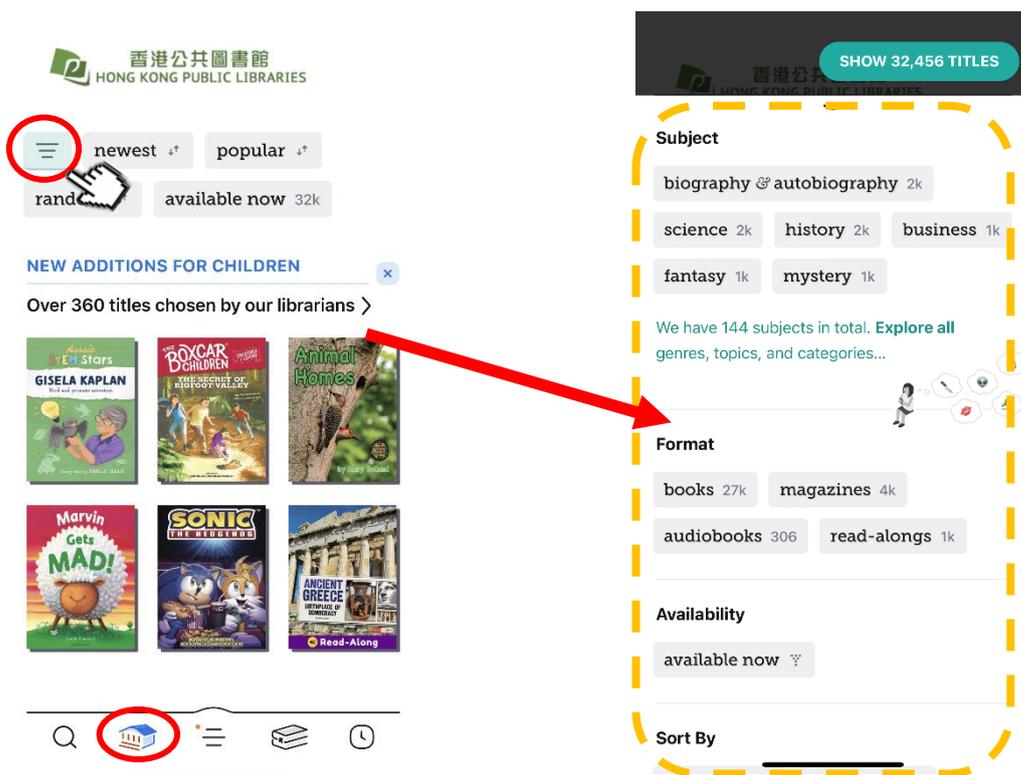
#### Availability

available now 

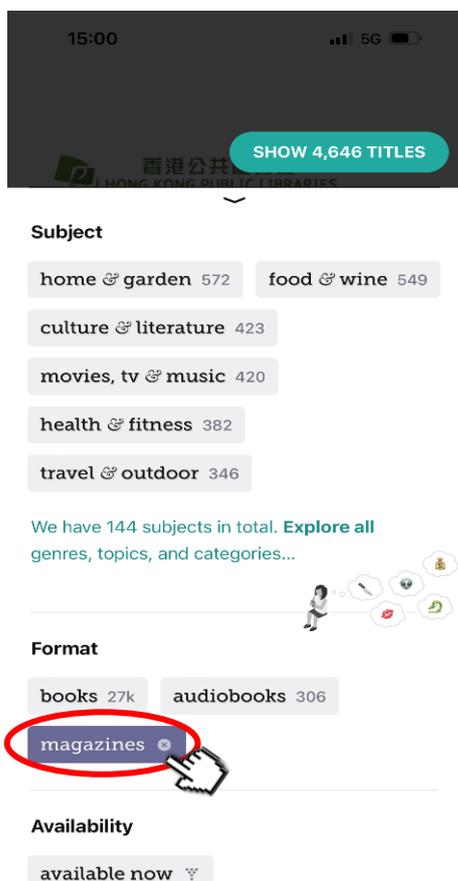
#### Sort By

## Search by Subject

Tap , and  to browse e-magazines by **subject and genre**.



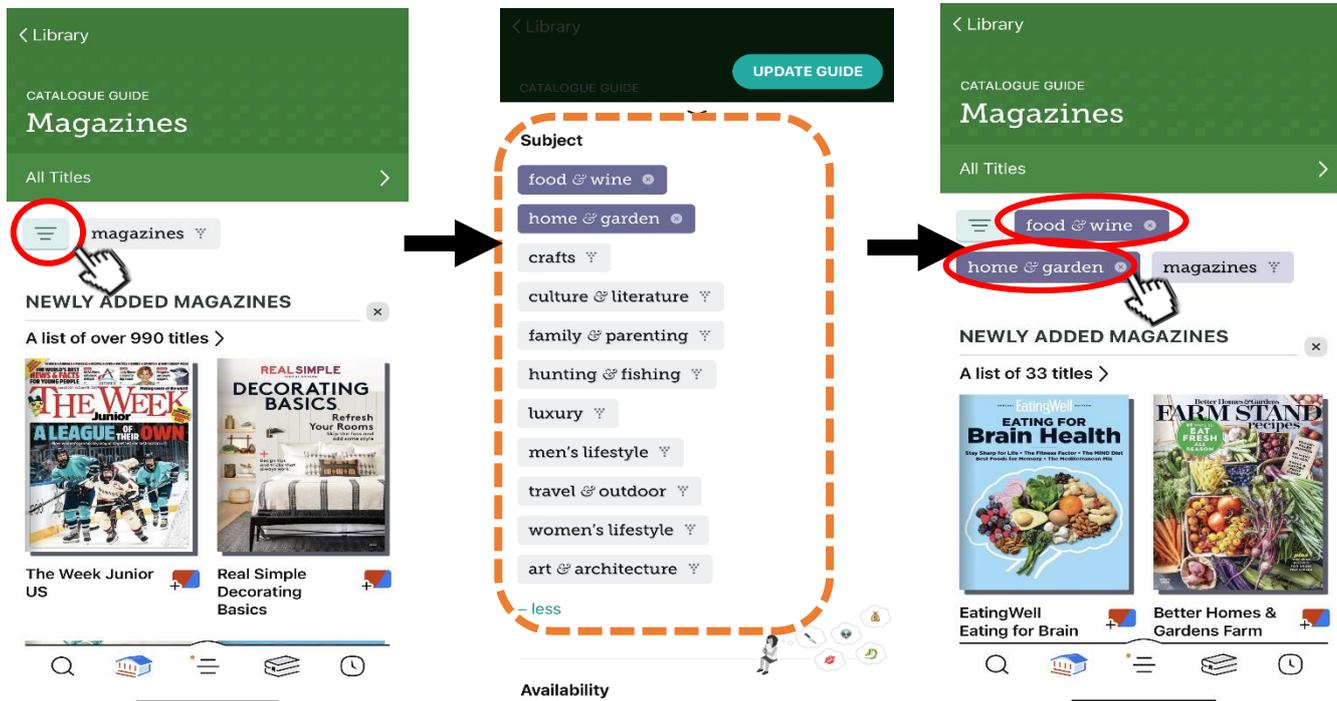
You may filter your library's catalogue, e.g. click **"magazines"** in the **"Format"** column to show title list of e-magazines only according to your list preferences.



## 2.3 How to manage your search results

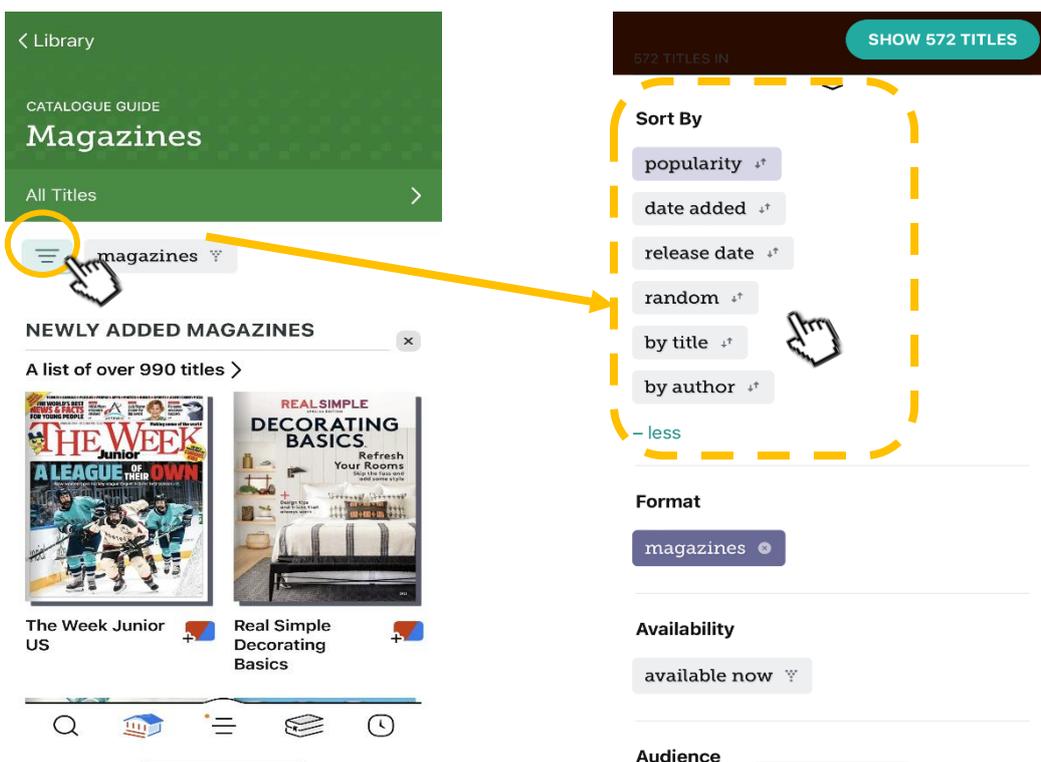
### Refining the Results

Tap  and select **multiple filters** such as subject, availability, audience, etc. to match your search.



### Sorting Results

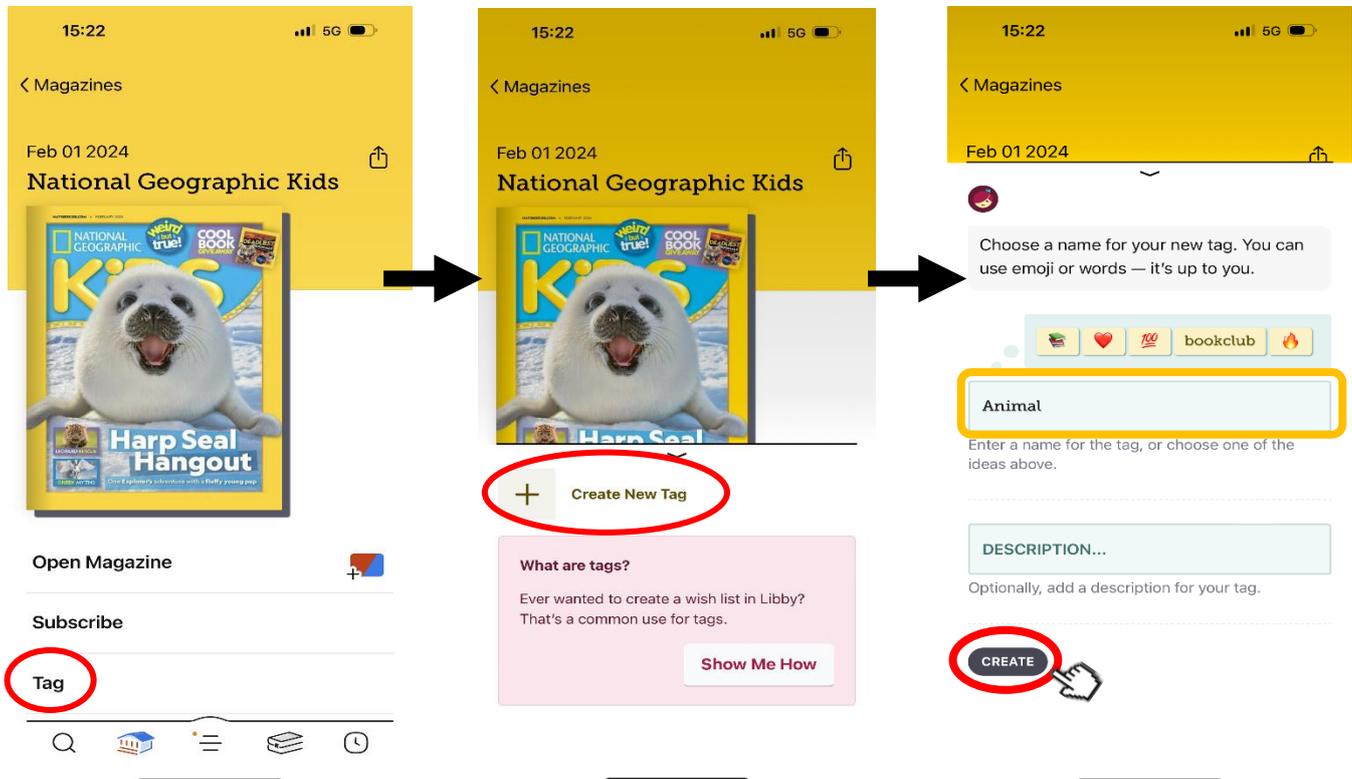
Tap  and select “Sort By” function to choose popularity, date added, release date and so on.



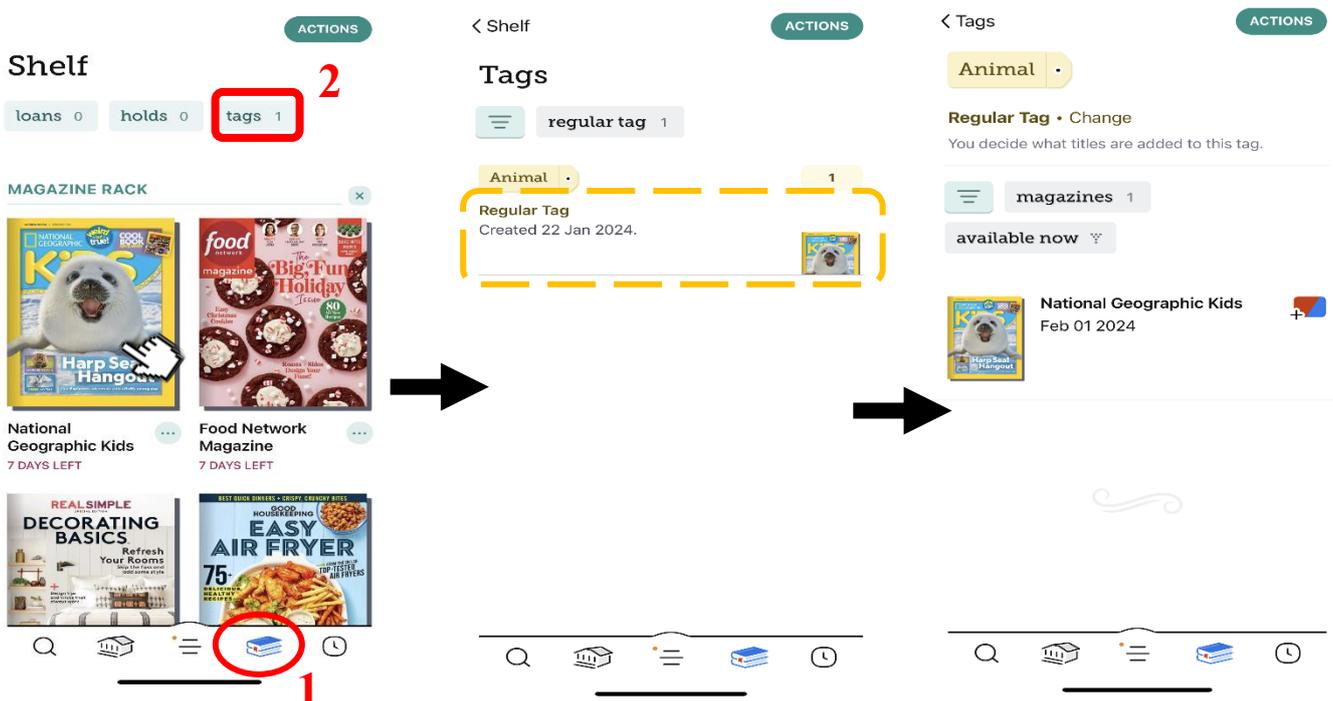
## 2.4 How to manage the details page

### Tagging Titles and Creating New Tags

Click “Tag” and “Create New Tag” to make your own tag with your expected “Name Tag” and “Description”.

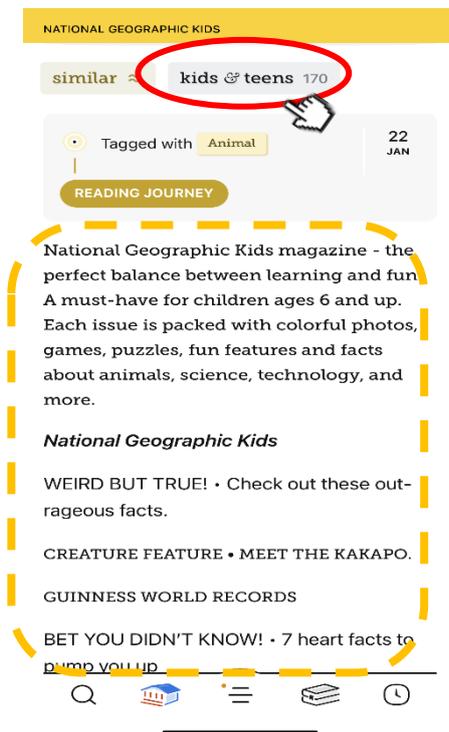


The selected tag items can be shown after clicking “tags” in Shelf page. You can view and manage your selected items with tag.



## More Information

Scroll down to check to which subject(s) the title belongs. You can search all other titles under a particular subject by clicking on that subject.



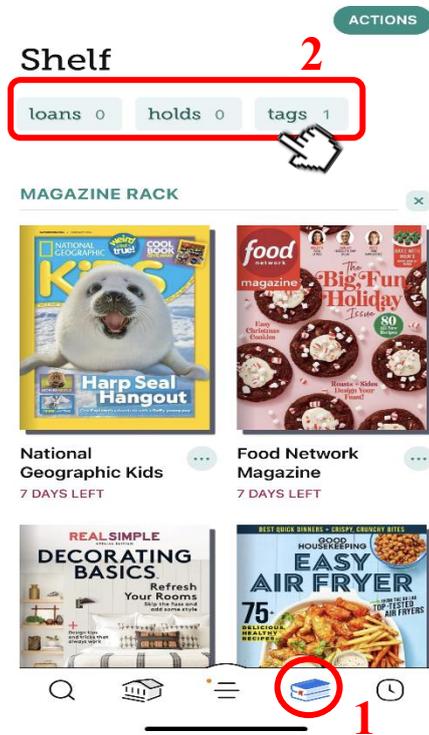
Other information such as **series**, **publisher** and **release date** can be found in the lower part of the Details page. Click on the series or publisher to find more of their titles.



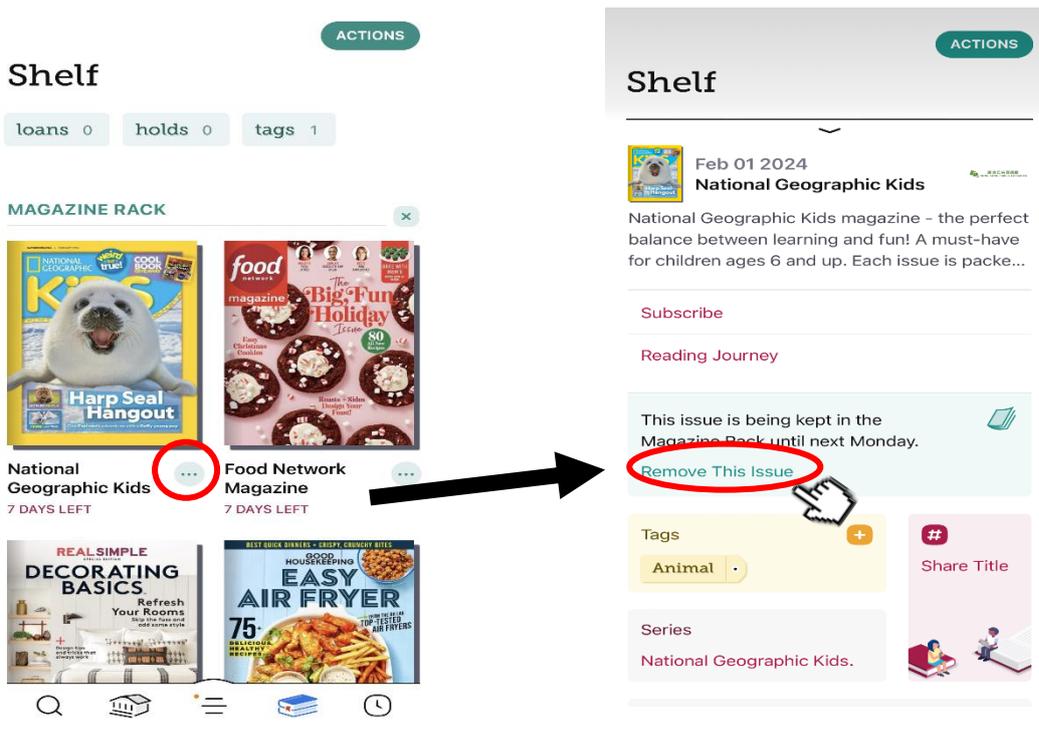
## 2.5 How to manage your shelf

### Managing E-magazines

Click  in the footer to go to your Shelf. You can view your loans on the Shelf page. You may click “loans”, “holds” or “tags” at the top of the screen to view the items in the corresponding lists

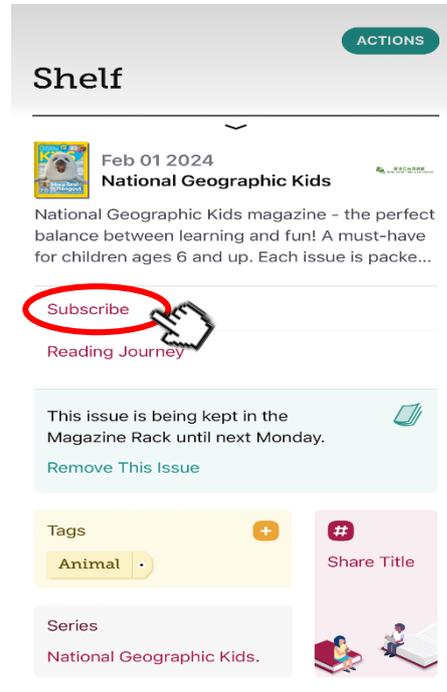
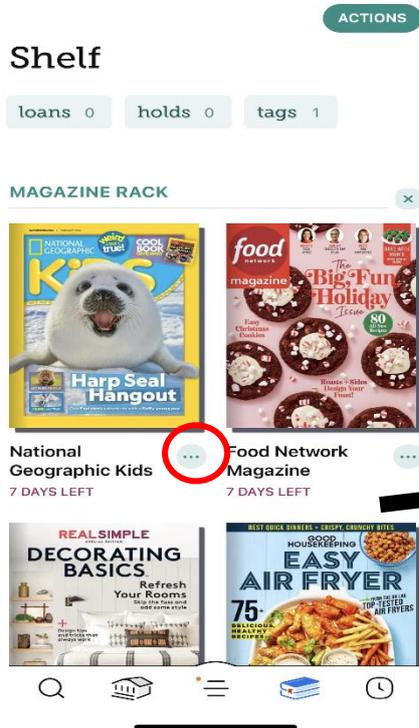


If you want to remove the magazine before its due date, click  next to the magazine name and select “Remove This Issue”.



## Subscribing E-magazines

If you want to subscribe the e-magazine, click  next to the magazine name and select “Subscribe”. A notification will be received once available of new item and the latest issue will be appeared in your magazine rack.



### Part III Circulation Policy

- ✧ The loan period is **7 days**.
- ✧ The loan quota is **unlimited**.
- ✧ A borrowed e-magazine will be returned automatically upon expiry of the loan period.
- ✧ You may return an e-magazine before the loan period expires.

### Part IV Enquiries

For enquiries, please contact our duty librarians:



Tel: 2921 0222

Email: [hkcl\\_ref@lcsd.gov.hk](mailto:hkcl_ref@lcsd.gov.hk)

Website: <https://www.hkpl.gov.hk/ask>



e-Magazine Webpage of the Hong Kong Public Libraries:

<https://www.hkpl.gov.hk/en/e-resources/e-databases/keyword/overdrive/all/1>