

Factiva.com

Factiva.com contains global news and business information from thousands of sources in many languages. It provides the full-text of leading newspapers, including the Wall Street Journal Asia, as well as numerous other magazines, trade journals, newswires, and television & radio transcripts. Over 25,000 profiles and analysis reports on companies around the world are also included.

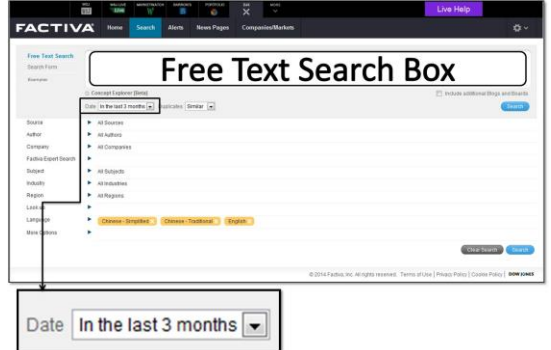
Factiva.com 擁有數以千計的商業資訊來源，可提供不同語言的全球商業新聞及數據。讀者除可閱覽一些國際性重要報刊，如亞洲華爾街日報等的全文外，還可以瀏覽很多雜誌、行業期刊及電子傳媒消息，以及參閱超過 25,000 間世界各地公司的資訊及分析報告。

Searching

You can search either by entering words in the Free Text Search box or by using the Intelligent Indexing, or by combining the two.

Free Text Search:

Enter your search terms in the **Free Text Search** box on the top and select the date range from the **Date** drop-down menu. Click **Search** to retrieve the results.



The following search operators can be used for connecting search terms:

Operator	Examples
and	All the words or phrases you enter. <i>technology spending and Canada</i>
or	One or more of the words you enter. <i>merger or acquisition</i>
not	Exclude items that contain these words. <i>software not spreadsheets</i>
same	Two words in the same paragraph. <i>vodafone same telecommunications</i>
atleast <i>n</i>	Words mentioned more than once. <i>atleast5 Microsoft</i>
()	Group words together. <i>press releases and (university or courses)</i>
?	Words that are spelled differently by one letter. <i>organ?ation</i>
*	Words with multiple endings of any length. <i>telecom*</i>
adj <i>n</i>	Words adjacent to each other in the order specified, within a certain number. <i>wireless adj5 mobile</i>
near <i>n</i>	Words near another word in any order, within a certain number. <i>Carrefour near5 retail sales</i>

You may further limit your Free Text Search by using the Intelligent Indexing menu below.

Intelligent Indexing:

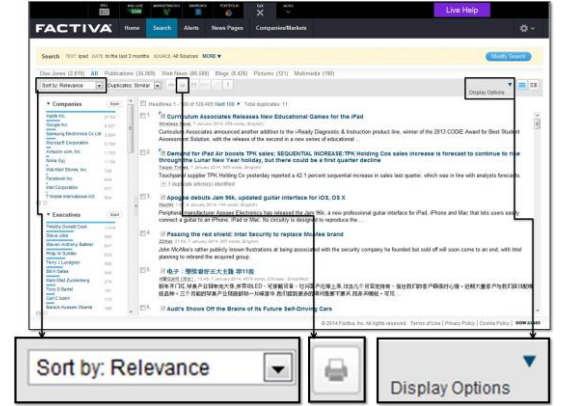
Seven indexes, **Source, Author, Company, Subject, Industry, Region and Language** can be used alone for searching of news or used together or in conjunction with the Free Text Search.

The index menus are expandable by clicking [+]. Multiple selection is possible by clicking the selected terms. De-selection can be made by clicking on the term again. After selection, click **Search** to retrieve the results.

Navigating the Results

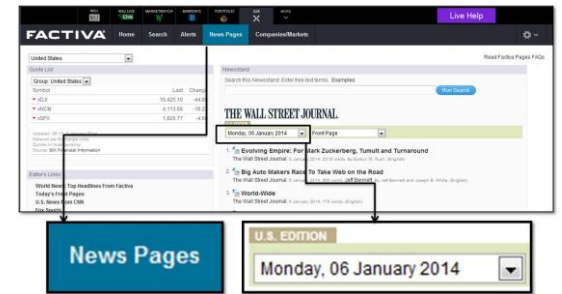
By clicking on the headlines of the result list, you can read the full text of the news. You may change the order of headlines using the **Sort by** drop-down menu or change the display format of the results using the **Display Options** menu on top of the list.

News articles may be printed out by clicking on the printer icon on the top of the result list. A clean new page will be displayed and you may use the print function of the browser for printing.



News Pages

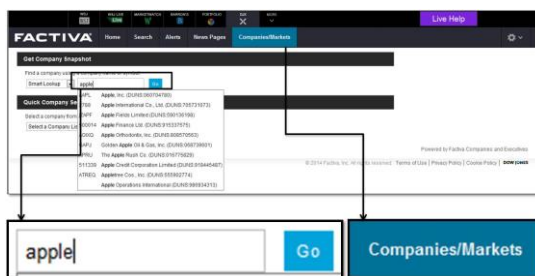
Some leading newspapers or news sources are available for browsing by selecting the **Factiva Pages** from the **News Pages** tab on top of the screen.



News articles from the last 2 weeks are available for browsing according to the date and section you choose with the drop-down menus below the newspaper titles.

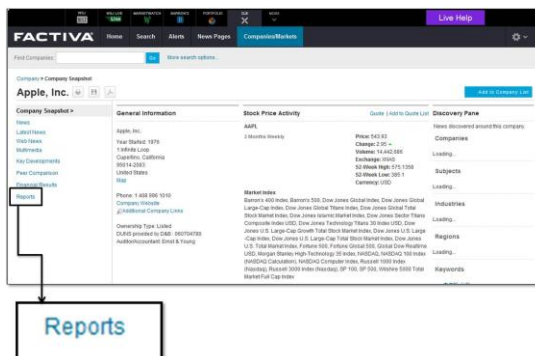
Company Search

You can quickly pull together financial data, current news and other relevant content related to public and private companies from a single page by selecting **Company** from the **Companies/Markets** tab on top of the screen.

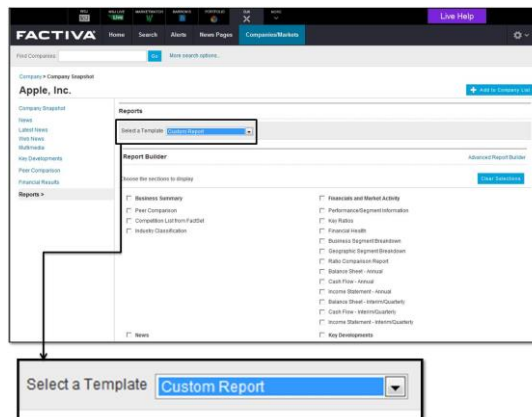


Enter as much of the name as you know and click **[Go]**. A list of matching companies will be displayed. Click the company for which you want to receive a company overview.

To view a report, click **Reports** in the **Company Snapshot** menu. Select from the drop-down menu listing of reports that are available.



The **Custom Report** selection will open the Report Builder page. This page has numerous selections to include in your report. As you enter your selections, different reports are tabulated to match your parameters.



Click **View Report** to view the final results.

Available At 使用地點

Hong Kong Central Library and City Hall Public Library.

香港中央圖書館及大會堂公共圖書館。

Enquiries 查詢

Tel 電話 : 2921 0222
E-mail 電郵 : hkcl_ref@lcsd.gov.hk



康樂及文化事務署
Leisure and Cultural
Services Department

香港公共圖書館
Hong Kong Public Libraries

香港公共圖書館 Hong Kong Public Libraries

Factiva.com



Printed by Sunshine Press Ltd. 12/2015

e-Database User Guide
電子資料庫使用指南