

## **Referral Service at Hong Kong Central Library for The University of Hong Kong Libraries Temporary Pass**

Starting 30 May 2007, the Hong Kong Central Library of Hong Kong Public Libraries will launch a referral service for registered library readers to apply for a Temporary Pass to the HKU Libraries. This referral service is a resource-sharing project collaborated by HKU Libraries and the Hong Kong Public Libraries. It aims to facilitate readers who have a genuine need to carry out in-depth research to access the resources of the HKU Libraries.

### **Eligibility**

1. Applicant should be a library card holder of the Hong Kong Public Libraries;
2. The required materials are not available at the Hong Kong Public Libraries; and
3. Applicant should provide proof of research needs.

### **Where and How to Apply**

1. Applicant is required to fill in and submit the application form in person at the Central Reference Library on the 8/F or 9/F of the Hong Kong Central Library;
2. Applicant should show a valid library card/registered smart ID card and relevant proof of research needs.

### **Issuing of Referral Letter and Temporary Pass**

1. A referral letter will be issued to successful applicant within 5 working days;
2. Applicant will be informed to collect the referral letter in person at the Central Reference Library, 8/F or 9/F of the Hong Kong Central Library;
3. Applicant is required to bring along the referral letter to the main library of HKU Libraries for applying for the Temporary Pass. Applicant who wants to extend the period for the Temporary Pass should apply directly at the HKU Libraries.

### **Enquiry**

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