

## Grolier Online

Grolier Online is an educational gateway providing access to five databases: Encyclopedia Americana, Grolier Multimedia Encyclopedia, the New Book of Knowledge, the New Book of Popular Science, and Lands and People. It covers the fields of arts, social sciences, geography, history, philosophy, religions, sports and entertainment, science and technology, etc.

Grolier Online 包括了五個資料庫：大美百科全書線上資料庫 Encyclopedia Americana, Grolier Multimedia Encyclopedia, The New Book of Knowledge, The New Book of Popular Science, Lands and People. 主題範疇包括涵蓋藝術、社會科學、地理、歷史、哲學、宗教、體育與娛樂、科技等等。

### 1. Encyclopedia Americana

A general encyclopedia aimed at high school to adult users. It includes a journal of newsworthy current events.

### 2. Grolier Multimedia Encyclopedia

A general encyclopedia for junior high school to adult users based on the text of the Academic American Encyclopedia. Features include extensive hyperlinking, bibliographies, an atlas, sound, video and animation clips.

### 3. The New Book of Knowledge (with NBK News)

A general encyclopedia designed for elementary and junior high school students. Features include projects, experiments and a current events site with five weekly news stories.

### 4. The New Book of Popular Science

This science encyclopedia for junior and senior high school students includes articles on all aspects of scientific knowledge and features top-of-the-news science stories, a weekly

stargazer feature called SkyWatch, a question and answer column plus science games, puzzles and brain teasers.

### 5. Lands and Peoples

A geography and social studies database for upper elementary to high school students. Each country's land, people, economy, history and government are featured, incorporating an electronic atlas, interactive games, puzzles and activities.

## Searching

There are four search options to search multiple databases simultaneously: Find it Fast, Advanced Search, Dictionary, and Atlas. There is also a News Feature and a section for Educators with lesson plans and other information.



### Find it Fast Search

1. Type a word(s) in the search box.
2. Click **GO**.

### Advanced Search

1. Click **Advanced Search**.
2. A new window will pop up.

3. Select **Full Text** or **Titles Only**.
4. Type a word or phrase in the search box.
5. Choose a distance filter if desire (e.g. within X words; same sentence or same paragraph).
6. Or you may use additional search boxes with Boolean operators to broaden or narrow your search.
7. Click **Search**.

## Boolean Operators

When you use Boolean operators (AND, OR, and NOT) between words in your search string, you are specifying logical relationships among the terms. These relationships are described below.

- x AND y : The search will return all articles in which both search terms appear. For example, “Australian AND animals” will return articles that contain information about both Australia and animals.
- x OR y : The search will return all articles in which either search term appears. For example, “automobiles OR cars” will return all articles that contain either of those terms.
- x NOT y : The search will return all articles in which x appears but not y. For example, “Columbus NOT Christopher” will return articles with information about cities named Columbus but not articles with information on the explorer Christopher Columbus.

## Dictionary Search

1. At the top of the screen click Dictionaries.
2. A new window will pop up.
3. Select the dictionary or thesaurus that you would like to search.
4. Enter a word(s) in the search box.

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5. Click **Look Up**.
6. Scroll down the screen to see the definition.
7. Click **Close** to return to the database.

## Atlas Search

1. At the top of the screen click **Atlas**.
2. A new window will pop up.
3. Click the area/country on the map that you would like to know more.
4. A new map will appear.
5. At the top of each map there are links to different types of atlas for the selected area: **Geopolitical, Historical, Thematic** or **Exploration**.
6. Please note that not all types are available for all areas.
7. **Global Distances** option is available for you to choose two cities and find the distance between them in miles or kilometers.
8. Or, you may enter the search term at the top of the screen in the **Map Search** box, then click **GO**.
9. Close the window to return to the database.

## Displaying the results

1. Search results are displayed on the screen in sets.
2. Select the type of material that you want by clicking the appropriate tab (e.g. encyclopedia articles, websites, media or magazines).
3. Or, you may go directly to a specific database by selecting the title from the left menu.
4. Use the scroll bar to move through the article.
5. Click on links within the article to find related information.

## Printing / Email

Any Grolier Online page can be printed using the

browser's Print utility. However, if you wish to print only a portion of a page, for instance one or more sections of a long article, click the **Print/Email** button and follow the standard procedures to pay for and collect the printouts in the library. User can also email one or more sections of an article by clicking the **Print/Email**. Select the records that you wish to Print or E-mail by ticking the checkbox next to the record.

## Exiting the Database

When your search is done, click the **X** button on the top of the right hand corner of the browser to close the screen.

## Available at 提供地點

The Hong Kong Central Library and all static libraries.

## Remote Access

Library card-holders of the Hong Kong Public Libraries may also access the database remotely via the World Wide Web by entering the Hong Kong Public Library Homepage and following the link on:

[www.hkpl.gov.hk/remote/](http://www.hkpl.gov.hk/remote/)  
[www.hkpl.gov.hk/chi/remote/](http://www.hkpl.gov.hk/chi/remote/)

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