Global Books In Print

*Global Books In Print* is an online database that contains bibliographic descriptions and ordering information for over 20 million records. The records contain in print, out of print and forthcoming titles. These titles include books, e-books, audio books and videos. The database also contains valuable added content such as professional reviews, tables of contents, previews of full-text, cover images, author biographies, awards information, summaries and annotations.

**Browse**

1. Click the **Browse** link at the top of the screen.
2. Select a category, i.e. **Series, Subjects, Media, Popular Tags or Audience**.
3. Double click your selection and the relevant result list is displayed.

**Popular Tags**

1. Select a category under the **Popular Tags**, i.e. **Topic, Genre, Characters, Setting, Time Frame or Location**.
2. Select a suggested term from the list and the relevant title list is displayed.

**Searching**

*Basic Search*

1. Select the search field from the optional drop-down list.
2. Enter your search terms in the **search** field.
3. Click the **Search** button and the result list is displayed.

*Advanced Search*

1. Click the **Advanced Search** link at the right top side.
2. Enter your search terms in the **Search** field.
3. Select the search field from the optional **Select a Field** drop-down list.
4. Enter additional search terms in the rest of **Search** fields.
5. Select Boolean operators (AND, OR, NOT) to combine the **Search** field entries.
6. Check and select from other **Search Options** to apply limiters if appropriate. Search Options include: Type, Format, Status, Audience, Language, Country of Publication, Awards and Age Range, etc.
7. Click the **Search** button and the result list is displayed.
Viewing Search Results

1. The results are displayed in the left side of the result list screen.
2. Select options displayed on the right column of the result list screen and refine your search if applicable.
3. Click on the title link to view the full record.

Print / Email the Results

1. Click the title link to select the record you want to print/send on the result list screen. Or, check the box to select the result record, then click Show Selected to print/send all the selected records together.
2. Click the Print/E-mail button.
3. Select the format you preferred.

Print:
- Click the Print button.
- Follow the standard procedures to pay for and collect the printouts in the Library.

Email:
- Enter the email address and message and click the E-mail button.

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All libraries of Hong Kong Public Libraries except mobile libraries
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